

AGING TOGETHER

Policy: 5 Over 50 Celebration Event

Last Revised: 3/3/2022

Objective

1. To assure the 5 Over 50 Celebration event retains its credibility as one of Aging Together's signature events
2. To set guidelines for nominating and choosing optimal honorees as aligns with the goals of Aging Together and the purpose of the event
3. To assure all involved in any portion of planning the celebration understand the process for purposes of consistency and best outcomes

Policy

1. Name
 - a. The official name for this event is the **5 Over 50 Celebration**
2. When the event is to be held
 - a. The 5 Over 50 Celebration is to be held in May, aligning with Older Americans Month as observed by the Administration for Community Living (acl.gov)
 - b. The event may be held as a virtual event or, as a banquet as determined by the 5 Over 50 committee and Board of Directors (BOD)
3. Nominations for 5 Over 50 awards
 - a. Request for nominations must be distributed to the public by September of the previous year
 - b. Requests for diverse nominations are to be sought from all 5 counties
 - c. Guidelines for nominations will be included in outreach
4. Determining the Winners
 - a. Aging Together's Board of Directors will serve as the decision committee who chooses the 5 Over 50 Honorees
 - b. Board members will vote on nominees prior to the February Board Meeting, and use the February BOD meeting for discussion and final decisions based on votes; input from people who know the individuals; and any other information available
 - c. Variables for consideration as honorees
 - i. Honoree must have reached at minimal age 50; older is better because of increased experience and impact to community
 - ii. Honoree must be in good standing in the region
 - iii. Honoree must have lived or worked for a significant time in at least one of our region's 5 counties and made a definitive positive impact above and beyond their normal work
5. Planning the Event
 - a. There will be a 5 Over 50 committee comprised of volunteers from the community, Aging Together Staff, and BOD members who will plan the event
 - b. Decision should be made well in advance if event is to be virtual, hybrid, or in person at a venue

- c. Funding of the event is to be supported by Sponsors who are sought by 5 Over 50 committee, Aging Together staff, County Team members, and Board of Directors
- d. There is a written Critical Path which should be followed to assure timely and efficient production of the event, and which serves as a pass-down document for change of staff.

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