

**Core Leadership Group
Meeting Minutes August 7, 2009**

In attendance: Sallie Morgan, Jean Kane, Elaine Anderson, Jack Garber, Lisa Peacock, Bev Dunford

Staff Present: Chris Miller, Kathi Walker **Invited Guest:** Dan Peacock, Culpeper Human Services Intern

AGENDA ITEM	DISCUSSION	ACTION	WHO
Call to Order - Review Agenda and Minutes	The minutes were reviewed and the agenda was approved. Motion by Jack Garber to accept minutes; Seconded by Jean Kane. All approved		
Year 4 Budget Review	Chris Miller distributed copies and CLG reviewed the Year 3 closing budget that was previously submitted to RWJF. Also presented was Year 4 budget which has been submitted for approval by RWJF. This budget does not reflect any substantial changes from the preliminary budget previously reviewed by CLG.		
Aging In Place Innovations & ADRC Grants	<p>Aging Together submitted a grant proposal to the Administration on Aging's Innovations in Aging in Place. The 3 year grant would provide approximately \$350,000 per year. Care Partners Program will focus on post discharge intervention and follow-up. Many existing AT initiatives are already in place to support the grant such as the Caregiver and Health & Wellness workgroups, Fauquier and Culpeper hospitals' collaboration. It brings a new relationship with VCU's Center on Aging. Response should be received by end September.</p> <p>Through VDA, RRCSB/AAA has applied for funds to expand the capacity of the Aging and Disability Resource Center (ADRC). Sallie Morgan reported the CSB/AAA has been using peer place referral tools. Grant funds would expand the use of this tool in Fauquier County and with the two area hospitals. Aging Together is the advisory committee for the ADRC/No Wrong Door Pilot.</p>		
Potential Funding	<p>Weinberg Foundation - Aging Together had previously submitted a letter of intent for a Caregiving grant. The foundation was interested in Aging Together and asked that they reapply at a later time. After having closed its funding opportunities for a limited time, Weinberg has is now accepting letters of intent for a new grant. AT is submitting a LOI for the Care Partners Program.</p> <p>AmeriCorps representatives are available if Aging Together and potential partners are interested in having them come discuss their application process and funding. . Chris will coordinate a meeting with AmeriCorps, interested CLG members, United Way, and CSB RSVP staff to discuss potential opportunities.</p> <p>General Assembly Funding. Sallie will follow up with VDA and Senator Houck to</p>	<p>Submit Weinberg Foundation LOI</p> <p>Schedule meeting with AmeriCorps, and interested parties</p> <p>Follow up with</p>	<p>Chris Miller Sallie Morgan</p> <p>Chris Miller Jack Garber</p> <p>Sallie Morgan</p>

	discuss future support and funding in the next budget cycle.	VDA & Senator Houck	
Community Conversations	Chris gave an update and distributed a summary of community conversation questions and responses. All five counties had successful events with many new people attending. CLG members discussed the importance of next year's Conversation and general ideas. Chris will coordinate a 2010 planning committee with CSG members Lisa, Bev, Elaine, and Jack, AT staff and representatives of the Team Leaders.	Schedule planning meeting.	Chris Miller
Strategic Planning	Chris proposed a meeting with executives from the Center for Non Profit Excellence to discuss developing a strategic planning process. The CNPE would also be able to connect Aging Together with strategic planning consultants. Jan, Jack and Jean have all volunteered to participate on this committee.	Contact CNPE to coordinate meeting w/CLG members.	Chris Miller
Project Manager Evaluation and Annual Goals	Sallie thanked everyone for their evaluation input. Three additional main goals were discussed and agreed. <ul style="list-style-type: none"> Identify and track measurable outcomes that reflect the partnerships effectiveness and develop a report by May 1, 2010 to summarize the outcomes produced by the project in its first four years. Prepare draft development plan Conduct at least one fundraising activity by June 2010. Work with CLG to develop a strategic planning process and complete a plan by July 2010 to guide the partnership's work for July 2010 forward. 		
Project Manager Report	The project manager report was distributed. Highlights included: <ul style="list-style-type: none"> CSR Jenny Biche received grant funds from REC to use youth volunteers to weatherize the homes of seniors in Culpeper. Jenny will receive the check at REC's annual meeting on August 8th. CRS Amy Kretz in Rappahannock has accepted a full-time job with the CSB and will be leaving Aging Together. Chris and Sallie are looking at options for filling this position. Through the generosity of Culpeper Human Services Aging Together had a summer intern, Dan Peacock who accomplished many projects. The Legal Services/ABA Grant is wrapping up two legal services clinics, an attorney training, and resource guide for attorneys. Times Series – The Myths of Aging written by Jenny Biche and Vicki Vance. Web site updates and E-newsletter publication by Kathi Walker 		

The next Core Leadership Meeting is scheduled for
** Friday, September 4th, 10:00 a.m. at Aging Together Regional Office - 420 Southridge Pkwy., Suite 106, Culpeper **
Upcoming Meetings & Events: